

STALL HOLDERS EXPRESSIONS OF INTEREST FORM
DARDANUP BULL & BARREL FESTIVAL
SATURDAY, 15TH OCTOBER 2011

Closing date for Stall Holders Expressions Of Interest Form is 5pm,30 June 2011

Please read all the attached information before completing this form.

Name of Contact Person: _____

Name of Organisation/Business: _____

Postal Address: _____

Town: _____ Postcode: _____

Phone (H): _____ (W): _____ Fax: _____ Mobile: _____

Email Address _____

I give permission for my business details to be given to a third party, e.g. another event.

I give permission for my business details to be advertised on the BullandBarrel.net.au website.

Type of Goods to be sold (please be specific): _____

If you are stallholder producing food, either from a premises or on the day at a stall, please read the important information on page 4.

SITE INFORMATION

Please see Information Sheet for Fees associated with stalls.

Total dimension of required stall area (frontage x depth, in metres): _____

Type & number of power points required (i.e. 1x 10amp) _____

Selling from (please circle):

Own Trestle Table Own Marquee Own Shade tent Vending Van Caravan Other

If other, please specify: _____

Any Site Requirements: (i.e. grass for tent pegs, can stall operate from bituminised area – please indicate) _____

Please let us know if you would like to trade into the evening (limited places available)

**PLEASE SIGN BELOW AND POST TO: Ms Tracey Keley,
DARDANUP BULL & BARREL FESTIVAL, C/- PO BOX 106, DARDANUP WA 6236 BEFORE 30 JUNE**

OFFICE USE ONLY

Amount: _____ Receipt #: _____ Date: _____ Stall Ref: _____ Bay No: _____

CONDITIONS OF BULL & BARREL FESTIVAL (Inc)

1. Public Liability Insurance:

Festival Insurance includes insurance for stallholders (subject to the terms and conditions of the policy). There is no insurance cover for stallholders in respect to sale of products, food and drinks. Festival Insurance excludes any cover for operators of rides and amusements. For operators of rides and amusements it is mandatory that you provide evidence of your Public Liability Insurance and the amount of the cover requested is \$10,000,000.

Ride and Amusement Operators: A copy of your policy (or a certificate of currency) is to be enclosed with this application.

Food Vendors & Sale of Goods: The Festival Insurance does not cover your liability arising from goods sold. For your own protection it is recommended you arrange appropriate insurance.

2. Stall holders participate in the Dardanup Bull & Barrel Festival (Inc) at their own risk and are required to indemnify and hold harmless the Bull & Barrel Festival (Inc) against any claim for damages, costs, claims, expenses and liabilities. (Including without limitations consequential loss and loss of profits) in respect of any loss, damage, injury, disease or death caused through any of the stallholders activities at the Bull & Barrel Festival (Inc).
3. Festival hours are from 10.00am to 9.00pm on Saturday 15TH October, 2011. After 5.00pm there will be live band entertainment on the oval area.
4. Stall holders shall be set up and ready to commence trading at 10.00am. Early trading is not permitted. **STALLHOLDERS ON FERGUSON ROAD SHOULD NOT BE SET UP BEFORE 8AM.** Support vehicles are to be removed to the designated parking areas by 9.30am.
5. **STALLS ARE NOT TO BE REMOVED BEFORE 5PM.** Stall Holders will be required to operate between the hours of 10.00am until 5.00pm. It is expected that all stall holders will have enough supplies to operate throughout this period.

Those stalls located on the oval, adjacent to the wine marquee and stage, that are permitted to continue to trade until the end of the entertainment at 9.00pm, are not permitted to cease trading before 9.00pm.

6. Stall fees will not be refunded should inclement weather, or factors beyond the control of the Dardanup "Bull & Barrel" Festival organising committee affect the event.
7. No refunds will be given for cancellations of bookings made within one month prior to the Festival.
8. For safety reasons, no stall will be permitted to sell cap guns or toys with any firing ability.
9. The Dardanup "Bull & Barrel" Festival committee reserves the right to refuse any applicant to maintain the spirit of a country fair or change stall locations without notice.
10. Food Vendors must have a current Itinerant Food Vendors Licence and a copy of this must accompany this application. This Licence will be forwarded to the Shire of Dardanup's Health Surveyor Mr Tim Batt for his approval.
11. Temporary Food Stalls – must comply with Shire of Dardanup Guidelines for Food Stalls. This can be obtained from the Shire of Dardanup Health Surveyor Mr Tim Batt, ph no. (08)97240000
12. Stall Holders are to provide their own tables, chairs and weather protection (shades, tents etc). Spikes / Tent Pegs may not be driven into the ground in some stall areas. Stallholders must provide their own weights or methods of securing shelters in these cases. Stallholders are responsible for the erection and dismantling of their own shades.
13. Stall Holders who have indicated that they require a powered site (see front of application) shall provide their own electrical leads that must be tested and tagged in accordance with the electrical regulations. The Bull & Barrel Committee reserves the right to refuse connection to power if safety standards are not adequate.

Declaration :

I, (name), have read and understood the above conditions that apply to my application to participate in the Dardanup Bull & Barrel Festival 2011 and understand I/We are required to indemnify and hold harmless the Bull & Barrel Festival (Inc) as set out in condition 2 above.

I have enclosed a copy of my Public Liability Insurance (Rides & Amusement Operators):

I have enclosed my Itinerant Food Vendors Licence(Food Vendors Only):

SIGNED :

DATE :

Market / Food Stall information for Dardanup Bull & Barrel Festival - Saturday 15th October 2011

Preference for stall space is allocated in the following order:

1. Local (Dardanup Shire) community groups
2. Local (Dardanup Shire) commercial
3. South-West community groups
4. South-West commercial
5. WA community groups
6. WA commercial
7. Australian community groups/charities
8. International charities
9. Australian commercial
10. Other

Site Fees:	Standard Bay	Larger Bay
Market Stalls	\$80.00	\$80.00 + \$15.00 /metre in excess of 4 metres
Trade Space	No commercial trade stalls	
Food Stalls	\$160.00	\$160.00 + \$20.00 /metre in excess of 4 metres

All expressions of interest forms will be considered, and notified as to the result of their application. Please do not send any money now, we will invoice you as soon as your application is successful.

Note: The Dardanup Bull and Barrel Festival Inc is a non registered GST organization.

Power:

Power supplied within 30 metres of site - \$30.00 per site(up to 4 outlets permitted)
Extra outlets charged at \$10 per outlet.

(Stall Holder to supply own leads)

Site Sizes :

Standard Bay : Up to 4 metres frontage x 3 metres depth

Larger Bay : Greater than 4 metres frontage x approx 3 metre depth

Stall Holders Vehicles : Parking for vendors vehicles will be in a designated area within a reasonable distance from your stall.

The annual Dardanup "Bull & Barrel" Festival is a non-profit event managed by volunteers from within the local community. Many local businesses provide sponsorship and in-kind support to ensure the day is a success.

Funds generated by the food & market stalls site fees, together with grants from government and other sources, are used to assist in the provision of children's activities, live entertainment, advertising and amenities. The provision of such activities and equipment ensures a huge crowd patronises the event. In turn, community groups and stall holders enjoy the benefits of fundraising activities and sales respectively.

Further Information Contact Committee Member - Tracey Keley

Email: stalls@bullandbarrel.net.au



If you are a **food business**, we will need the relevant paper work to show that you are registered as a food business with your local council.

New Food Act 2008 and Food Regulations 2009:

How do these new rules affect your business and the Dardanup Bull and Barrel Festival?

The New Food Act 2008 and Food Regulations 2009 now require all food businesses to register with **their local shire or council**.

In line with these legal requirements, Dardanup Bull and Barrel Festival require that all stallholders **producing food**, either **from a premises** or **on the day at their stall**, give the Bull and Barrel a **copy of a registration permit from their relevant Shire**. This permit will be kept on file but **must be produced annually, with payment of fees**. It is also suggested that this **permit be displayed or readily available** to be produced on request by the Dardanup Shire Health Officer.

Please note that it is **now an offence to conduct a food business unless the food business is registered with the relevant enforcement agency** in respect of those premises. Dardanup Bull and Barrel committee require all non-registered food producing stall holders to have their **registrations completed and handed to the Committee**.

If you have any questions regarding this matter, please contact the health officer at your **local shire or council**.

More information about the laws:

The act is available at www.slp.wa.gov.au

The code and food safety standards are at www.foodstandards.gov.au

Department of Health fact sheets and guidelines www.public.health.wa.gov.au